



Gap Year Application

Name _____ Nickname _____

Date of Birth _____ _M _F Social Security# _____

Mailing Address: _____

Home Phone: _____ Cell Phone: _____

e-mail: _____

Family Information

Parent/Guardian #1

Parent/Guardian #2

Name: _____

Name: _____

Relation: _____

Relation: _____

Home Address: _____

Home Address: _____

Business/Profession: _____

Business/Profession: _____

Employer: _____

Employer: _____

Home Phone: _____

Home Phone: _____

Business Phone: _____

Business Phone: _____

Cell Phone: _____

Cell Phone: _____

e-mail: _____

e-mail: _____

Please indicate preferred method of communication with an asterisk (*). If parents are divorced/separated, please note who has legal guardianship and who is assuming financial responsibility.

Education: Please list all schools and colleges you have attended in the last four years:

School _____

Address _____

Years attended: _____

How did you hear about the William Penn House Gap Year? _____

Recommendations

Please list three people, two adults including at least one teacher, and one peer who will write recommendations:

Name: _____

Relationship: _____

Please return completed application and materials to Brad Ogilvie, 515 E. Capitol St. SE, Washington, DC, 20003

202-543-5560, brad@williampenhouse.org



I Short answers (Please use extra paper as necessary):

William Penn House Gap Year combines learning about social service and non-profit work with hands-on experience developing programs and day-to-day organizational administration, while also nurturing work and independent-living skills and personal leadings. What parts of this combination do you find particularly appealing and why? Are there parts that you find unappealing or scary?

What do you do with your free time? What extracurricular activities (organized or not) do you value and enjoy?

What kinds of social justice issues and actions do you think you might be interested in? Think in terms of subject (homelessness, environment) or kind of work (advocacy, direct service, organizational support).

What experiences, if any, have you had in participating in service programs? What skills did you use and/or develop?

What is your level of experience with computers and videotaping?

What experiences, if any, have you had living away from home? What were the circumstances and how did it go?

II Essay

We would like to get to know you better. On a separate page, please write (type) a brief autobiography that explains, to some extent, how you came to be who you are.

My signature below certifies that all of the information in my application, including my essay and any supplemental materials submitted on my behalf, is complete, my own work and factually true.

Print Name

Signature

Date



William Penn House

Application for Employment

Last First Middle
I.D. number _____ Date of Birth _____
Social Security, (copy attached)

Present address _____
City _____ State _____ Zip Code _____
Phone _____ Email _____ Gender _____
Occupation _____ Work Phone _____

If less than one year:
Previous Address _____
City _____ State _____ Zip Code _____
Phone _____ Email _____
Occupation _____ Work Phone _____

Have you ever been arrested for, charged with, under probation for, or convicted of either sexual or physical abuse? ____ yes ____ no. If yes, please explain

Have you ever been convicted of a felony (this does not automatically disqualify you from this position)?

Personal References (2) Institutional References are Preferred.

Name	Address	Telephone
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I authorize William Penn House to verify the above information and to conduct a criminal records check.

Signature: _____ Date _____

Since we work with young people, all employees and volunteers are subject to a criminal records check.